



## **Terms and Conditions Summer Songwriting Workshop 2018 organized by Zap Music**

### **1/ Date and location of the workshop**

The workshop will take place from Monday July 9th at 10am to Friday July 13<sup>th</sup> 5pm in Paris, France.

### **2/ Commitments of ZAP MUSIC**

- To provide Songwriting Workshop activities including Master Classes Monday through Friday from 10 AM to 1pm on Song Structure, Lyric Writing, Chord Changes, Melodies and Vocal Harmonies, and Song Demos and listening sessions with individual guidance on to allow participants to share their work in progress with the group and with the teacher.
- An informal group outing on Tuesday and Thursday afternoons to visit Paris, notably Père LaChaise and rue Monge.
- To provide a performance opportunity for all the participants in an informal performance space in Paris on one evening of the week.

### **3/ Commitments of the participants**

- to organize and pay for their transportation, accomodation and meals in Paris, France
- to undertake the workshop activities and participate in the open mic
- to bring the course material needed for the workshop activities: pencils and paper, rhyming dictionary, (laptop optional), instrument (optional), recording device.

### **4/ Fees**

Course Fees are 360€ per person including a non-refundable registration fee deposit. Fees include registration fee and all songwriting workshop activities described above.

#### **Early bird discount**

Participants who book before May 31<sup>st</sup> 2018 benefit from a 10% discount off the course fees. This discount cannot be used in conjunction with any other offer.

#### **Discount for students from the ATLA music school or the ICMP**

Students from these schools mentioned above qualify for a 20% discount off the fees. This discount cannot be used in conjunction with any other offer and places are subject to availability.

### **5/ Application procedure**

The booking form can be found at [www.johnmeldrum.com/application\\_registration](http://www.johnmeldrum.com/application_registration). Please send the completed application form, along with a signed copy of the Terms and Conditions and the registration fee deposit to ZAP Music (13, passage des Soupirs 75020 Paris – France or [asso.zapmusic@gmail.com](mailto:asso.zapmusic@gmail.com)). The 60€ deposit can be paid by cheque (in Euros) or bank transfer (see IBAN under "Payment" section).

**Registration deadline** is set on **Friday June 29<sup>th</sup> 2018**.

**Early bird registration** deadline is set on **Friday May 29<sup>th</sup> 2018**.

**ZAP Music**

13, passage des Soupirs 75020 Paris, France – [asso.zapmusic@gmail.com](mailto:asso.zapmusic@gmail.com)



## 6/ Application confirmation & Payment

Once we have processed your application and you have been accepted into the course, we will email you a confirmation with an invoice. Your place is guaranteed once payment has been received. Payment must be received within 7 days of the invoice. Payment can be made through:

- A bank transfer:

IBAN: FR50 2004 1000 0157 6714 0L02 089 - SWIFT code: PSSTRPPPAR

Account owner: Association ZAP Music 13, passage des Soupirs Paris – France

- Check in Euros made payable to **Association ZAP Music**.

Payment facility can be made with one or two checks that will be cashed one at a time (for example 150 euros May 5<sup>th</sup> and 150 euros June 5<sup>th</sup>)

In any case, payment must be received in full prior to the beginning of the workshop.

## 7 / Joining Instructions

Joining instructions including venue details, map will be issued approximately two to four weeks prior to the course. If you have not received your joining instructions three days prior to the training course, please email [asso.zapmusic@gmail.com](mailto:asso.zapmusic@gmail.com). ZAP Music will not be held responsible for non-receipt of joining instructions and refunds will not be issued under such circumstances.

## 8/ Cancellation and non-attendance of participants

Registrations may be cancelled free of charge 6 weeks before the event. Between 6 and 4 weeks before the event cancellations will be subject to a 50% charge. After this time registrations will be charged in full. Registrations claiming the early booking discount will be charged in full if payment is not received by the dates shown on the registration form. For non-attendance of the workshop, there will be no refunds and the full fees will be payable.

## 9/ Cancellation by ZAP Music

ZAP Music reserves the right to refuse any application they deem unsuitable for the workshop. In this case, participants will be offered a full refund of the registration fee (60€).

Where circumstances dictate, ZAP Music reserves the right to alter published programmes, trainers, fees or venues without prior notice. In the event of the workshop being cancelled, a refund of the workshop and accommodation fees will be made but no compensation will be paid for any additional costs incurred.

## 10/ Disclaimer

Participants will subscribe adequate insurance from July 9<sup>th</sup> to July 13<sup>th</sup>, 2018. ZAP Music will not be held responsible for any damage participants may suffer or cause during the workshop, the informal concert or during the visits of Paris.

## 11/ Intellectual property rights

All the songs created during the workshop are the property of each individual songwriter; the ideas and help given by the tutor(s) are meant to encourage the participants and are by no means to be considered the intellectual property of the workshop tutors or ZAP Music.

ZAP Music  
signature

Name & signature of Participant

**ZAP Music**

13, passage des Soupirs 75020 Paris, France – [asso.zapmusic@gmail.com](mailto:asso.zapmusic@gmail.com)